



## Minutes of the meeting held on Tuesday 27<sup>th</sup> March 2007

### 1 Present

Becky Soens	Sally Mulholland	Ann Galvin	Alison Bullock
Wendy Williams	Diane Houghton		
Caroline O'Neill	Linda Forde	Ann Jackson	

### 2 Apologies

Blandine Martin	Andrea Howard	Alison Morgan
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3 **Minutes** The minutes from the meeting on Tuesday 27<sup>th</sup> February 2007 were previously circulated by e-mail and approved at this meeting.

4 **Treasurer's Update** The bank balance is £504.64 and there is £3 un-banked money from late donations for non-uniform day which will be banked as part of the Easter Egg competition money this week. As the Cobbs Factor event will require an outlay of money it was decided that we would make a decision on how much to donate to the school once this event was over. There are still outstanding bills to be paid for some of the items ordered for the wet play boxes. Sally will chase the school office for an invoice.

5 **Wet Play Boxes** Sally reported that there were only two boxes left to do. Boxes have been tidied, had donated toys added and existing toys rotated. Stationary items have been ordered through the school and Diane had donated paper. It was suggested that a rota be set up to rotate the contents of the wet play boxes on a regular basis. Feedback from teachers has been very positive.

It was reported that teachers had been asking for other things for their classes. It was suggested that all communication for such requests go through one HSA member who can liaise with Ann J as Ann reported that some of the items requested were already available in school. It was also thought that communication with Mrs Blake and other teachers might be better undertaken by one member only, as far as possible, to ensure continuity and avoid duplication. It was suggested that Ann G would be the best person for this and Sally will ask her as she had had to leave the meeting early.

### 6 Easter Egg competition

Flyers for this competition have been sent out to parents and Ann G had made some great posters and displayed these in school. Sally is buying the eggs tomorrow. Mrs Blake has decided that entries are to go to each class and each class teacher was going to judge the competition on this occasion although some teachers felt it would be better for an independent person to do this in future. Wendy will take an envelope to each class to collect the money and Alison B and Wendy will count and bank. No further HSA help is required on the day.

### 7 Cobbs Factor

A planning meeting had been held last week to discuss the details for this event. Currently there are around 10 volunteers so far although some are tentative. A booking is to be made at Warrington Sports Club for Saturday 12<sup>th</sup> May and the event held between 8pm and midnight. It was decided that ticket prices would

be £5 and Tim will design and print over Easter so that they could go on sale the first week back to school. The capacity of the hall is 130 and so it was decided to limit the ticket sales to two per family in the first instance, and that volunteers would be required to purchase a ticket but would be guaranteed their two tickets.

Michael Jackson has been recruited as a judge and it was requested that feelers be put out to find others!

Prizes are to be awarded. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prize trophies are to be sponsored by local businesses which Sally and Alison offered to arrange. Tim will offer the winner the opportunity to record their song and produce their own CD. A raffle will be held and prizes are to be requested from local businesses. Becky will design a letter to take round to request donations.

A disco will be held following the competition and Caroline has looked into this. The cost is £150 and this was thought to be worthwhile. A bar extension is also being purchased at a cost of £20. A karaoke machine will be set up to let others have a go later and Alison B has confirmed that this is possible.

Decorations were discussed and Sally is looking into the cost of this.

The next Cobbs X-factor planning meeting will be 25<sup>th</sup> April at 8pm in the London Bridge pub.

This meeting was discussed and it was felt that it should be clarified that this event was for adults only. Sally confirmed trophies were ordered and paid for. The site of the dressing room will also be discussed at the next planning meeting.

**8 Other Future Events** This will be discussed at the next meeting following the above two events. A leavers disco for year 2 children in mid-July and a Tea party for the nursery children were discussed before and will be re-considered.

**9 AOB** Wendy asked when the committee's first AGM should be held as the permanent election of officers and members needs to be done. It was decided that this would be left until September to provide the opportunity for new parents to become involved.

Mrs Blake has requested help with the re-coding of reading books in the library. Sally has met with her and a letter is going out to ask parents for help. A librarian works on a Tuesday and is training Sally and Ann G how to do this and they will train volunteers who can only help on other days. The school is holding a meeting the Monday after half term.

The HSA communication box has been purchased and Keith is putting this up once the building work is finished.

Linda has agreed to chase the missing whistles and torches from the Autumn party as she has the lists of who the car park helpers and safety officers were at the last party.

It was suggested that Mrs Blake be asked to add the HSA as an agenda point in the school staff meeting as some teachers have commented that they are unaware of events that are happening.

## **10 Date/time of next meeting**

Tuesday 12<sup>th</sup> June 2007 - 8.00pm prompt start - Stretton Fox Pub!!