



**Minutes of the Annual General Meeting held on
Tuesday 26 February 2008**

1 Present

Sally Mullholland	Sarah Gleave	Alison Morgan
Ann Galvin	Nina Berry	Diane Houghton
Caroline O'Neill	Blandine Martin	Alison Hatfield
Alison Bullock	Pamela Lanco Coelo	Becky Soens
Yvette Blake	Julie Linforth	Linda Forde
Fiona Elliott		

2 Apologies

Tim Eden	Louise Forshaw	Andrea Howard
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Blandine welcomed everyone to the meeting and thanked Becky for her help with the agenda.

3 Acting Chair's Report

Blandine talked to the group about the successful fund raising events held over the past year. These included -

- Disco party and nursery party
- Ladies evening
- Non uniform day
- Easter Egg competition
- Cobbs factor
- Pyjama day

These events have raised £3000 of which £900 has been donated to the school.

Blandine thanked Wendy Williams (who wasn't present) for her time spent on the Charity Commission application and the info which she has passed onto herself. Blandine also thanked Becky Soens and Andrea Howard for their help with the accounts.

4 Treasurer's Report

Becky informed the group that the HSA has donated £900 over the course of the past 12 months. This money has been used to pay for items for the IT suite. More money was made available for the purchase of Nursery gym equipment and items for the Infant school wet play boxes.

Becky stated that the Treasurer's Report shows in detail the income and expenditure over the past year. It also shows where money was spent and what was raised. The accounts have been managed by Becky but with help from Andrew Howard.

Becky circulated copies of her report to all present and explained that the report needed be signed as a true and fair record of the associations account. Discussion took place regarding who should sign this document. It was agreed that the Chair, Vice Chair and Secretary should sign the report.

5 Elections

Blandine explained that we needed to elect members to various posts during this first AGM. Discussion then took place as to how long people should be in post and what the implications would be if a person who had been elected resigned half way through the year.

It was agreed that the persons elected should hold the posts concerned for a period of 12 months. i.e. until the next AGM, and that any vacancies occurring between AGMs should be filled from amongst other committee members.

Voting then took place and the following elections of **Committee Officers** were made -

Chairman	Blandine Martin
Vice Chairman	Sally Mullholland
Treasurer	Becky Soens
Secretary	Alison Morgan

Classroom representatives

Blandine stated that we currently have no representatives for the reception classes. Fiona Elliott agreed to be a rep for class 2, however classes 1, 3 and 4 till need someone and also Year 2 classes 9 and 10. Linda Forde agreed to be a class rep for Nursery (morning class) as well as class 12.

Yvette Blake agreed to mention in the next school newsletter what is involved in becoming a class representative as some people may be put off if they are unsure. It is simply informing classes of forthcoming fundraising events.

Ordinary Committee Members

It was stated that ordinary HSA meetings can only go ahead if a quorum of 50% of all Committee Members are in attendance, and as we have 4 Officers, it was agreed to vote in 6 people to the posts of Ordinary Committee Members, and so we have a quorum of any 5 out of 10 committee members.

It was agreed after discussion that the following 6 will be Ordinary Members:

Ann Galvin	Alison Bullock	Nina Berry
Linda Forde	Caroline O'Neill	Alison Hatfield

Blandine stated that all others members still provide a valuable contribution and are most welcome to attend any HSA meeting.

Committee Members were pleased to thank Fiona Elliott and Pamela Lanco Coelo for attending for the first time and offering new support and help.

Thanks from Mrs. Blake

After the elections and before other business was discussed, Yvette Blake had the opportunity to address the group. She congratulated the HSA for their fantastic achievements, and said that the school thanks us enormously for the money raised and for our contribution to open mornings, fundraising and more importantly creating a social atmosphere for parents and the enjoyment that the children have received from taking part in events. Yvette Blake mentioned in particular that the school has received a lot of positive response to the open mornings.

6 Year 1 Disco - 14 March 6 -7pm

It was agreed that children will be met at the door by Nina Berry, Sue Collins and Yvette Blake.

Ann Galvin brought up the issue of glow stick. It was agreed to purchase the necklace glow stick at 85p and that this will be sold for 1.50.

Ann Galvin states that everything was organised and that Sally Mullholland will draft a list of helpers.

7 Easter Hat Competition

It was decided that Ann Galvin and Sally Mullholland will organise Easter eggs for the prizes.

8 Reception Disco

It was agreed that the disco will be held on Friday 27 June from 6.00 till 7.00pm. Caroline O'Neill will try to arrange Paul Storey or some other entertainer.

9 Sponsored feathers

It was agreed that Ann Galvin will draw a large white swan. The idea is to sell feathers to children and companies. Discussion took place as to whether each class should have a different colour and Sarah Gleave suggested that the Warrington Guardian be asked to come along to take pictures if companies will be getting involved.

10 Adult event

Caroline O'Neil will make some enquires to see if the Warrington Sports Club is available. Discussion took place as to what the evening should be - games night or bingo. It was agreed that a games night meeting should be held to confirm the arrangements.

11 Any other business

Yvette Blake informed the meeting that the school will be celebrating its 50th anniversary in 2011. What will we do?!

Julie Linforth also informed the group of some fund raising ideas that have been a success at Broomfields. These include -

- Recipe books
Each class to have a recipe book - good idea for fathers day
- 2p trail
Each class bring 2ps and the class with the longest line is the winner
- Pancake toss

Yvette Blake stated that the school's focus this year is improving the school grounds, e.g. millenium garden, pathways. She felt that they could possibly save the money the HSA has raised to buy some new equipment which would include some ordinary benches.

12 Games Night Meeting

This is to be held on **Tuesday 18 March at Stretton Fox at 8pm**

13 Next meeting

The next HSA meeting will be held on **Thursday 10 April at Stretton Fox at 8pm.**